



## **INTERN ORIENTATION WEEK – COMMENCING 4<sup>TH</sup> JANUARY 2016**

Monday	Tuesday	Wednesday	Thursday	Friday
4/1/16	5/1/16	6/1/16	7/1/16	8/1/16
8.30am to 12.00pm	Intern to attend their first	Venue: Northeast Health	Venue: Northeast Health	Intern to "shadow" with outgoing
Key Administration & health	rotation location	Wangaratta, Learning &	Wangaratta, Learning &	intern/HMO Manager/Practice
service orientation –		Teaching Centre, UoM.	Teaching Centre, UoM.	Manager at their first rotation
Northeast Health Wangaratta	<u>7.00am – 3.30pm –</u>	Two groups alternating between	Two groups alternating between	location.
(NHW).	Surgical/Ortho Rotation- NHW	Procedural Skills & Medical	ALS Simulation & Intern	
<ul> <li>Introduction to key NHW staff</li> </ul>	Nalin Gunawardana & Laura	Documentation Sessions.	"shadowing" outgoing	<u>7.00am – 3.30pm –</u>
& clinical supervisors.	Tagell		Intern/HMO Manager.	Surgical/Ortho Rotation-NHW
<ul> <li>General JMO administrative</li> </ul>	(please report to Jason O'Keeffe	Procedural Skills		Nalin Gunawardana & Laura
requirements.	– HMO Manager)	IVC, IDC, ABGs, theatre scrub &		
<ul> <li>Orientation to NHW health</li> </ul>		etiquette.	Introduction to ALS, Simulation	(please report to Jason O'Keeffe
service layout.	8.00am to 3.30pm – Medical	Group 1 – 8.30am to 12.00pm	& Clinical Skills Stations.	– HMO Manager)
Facilitators:	Rotation - NHW	Group 2 – 12.30pm to 4pm	Group 2 – 9am to 12pm	8.00am to 3.30pm – Medical
Jason O'Keeffe, Julie Deretic,	Will Burrage & Stephanie	Facilitator: TBC	Group 1 (Surg/Med/ED) – 1pm	Rotation - NHW
Shane Boyer.	Chapple (please report to Jason		to 4pm	Will Burrage & Stephanie
	O'Keeffe – HMO Manager)	<u>12.00pm– Lunch</u>	Facilitator: TBC	Chapple (please report to Jason
<u> 12.00 to 1.00pm – Lunch</u>				O'Keeffe – HMO Manager)
(provided)	8.00am to 4.00pm –	Medical Documentation	12.00pm to 1.00pm	
	Emergency Rotation - NHW	Writing & Documentation	Session "Working with Rural	8.00am to 4.00pm –
1.00pm to 4.00pm	Julie vanderKlift (please report	Education Session.	Paramedics". Presented by Ian	<b>Emergency Rotation - NHW</b>
M2M Overview & HR	to Jason O'Keeffe – HMO	PBS, Med Charts, Pathology,	Hunt Ambulance Victoria.	Julie vanderKlift (please report
Requirements.	Manager)	X-Ray, Observation Charts.	Lunch provided.	to Jason O'Keeffe – HMO
<ul> <li>Introduction to M2M Program</li> </ul>	8.30am to 4.00pm – ED	Facilitator: TBC	Intern "Shadowing"	Manager)
& Team.	Rotation AWH, Wodonga	Group 2 – 9am to 12pm	Intern "shadowing" with outgoing	
<ul> <li>M2M's expectations of all</li> </ul>	Jacob Schluter	Group 1 – 1pm to 4pm	Intern/HMO Manager at	8.30am to 4.00pm – ED
Interns.	(please report to Liz		Northeast Health Wangaratta.	Rotation AWH, Wodonga
<ul> <li>Human Resources.</li> </ul>	Caunt/Simone McPherson)	Venue: Oaks Conference &	Facilitator: TBC	Jacob Schluter
<ul> <li>Timesheets &amp; Payroll.</li> </ul>		Function Centre, Wangaratta	Group 1 – Surgical/Ortho from	(please report to Simone
<ul> <li>Police Checks &amp; WWCC.</li> </ul>	9.30am to 3.00pm – GP		7am to 12pm.	McPherson)
<ul> <li>Education Program overview.</li> </ul>	Rotations	5.30pm to 7.00pm		9.00am – GP Rotations
<ul> <li>Assessment/Appraisal</li> </ul>	Mark Bronsema & Shannon	Career Pathways presentation	Group 1 – Medical/ED from	Mark Bronsema & Shannon
overview.	Welsh - Yarrawonga	to Interns and,	8am to 12pm.	Welsh
<ul> <li>Provider / Prescriber Number</li> </ul>	(please report to Wendy)	Presentation by Michelle		(please report to your Clinic)
applications & activities.	(piease report to Wendy)	Trudgen, Clinical Social Worker	Group 2 – 1pm to 4pm	
<ul> <li>Accommodation.</li> </ul>	Osto Ramasokola – Cobram	Junior Doctor Health &	<u></u>	Osto Ramasokola – Cobram
Facilitators:	(please report to Sue Duscio,	Welfare		(please report to Sue Duscio,
S Boyer, J Phillips, W Ralph,	Practice Manager)	7.00mm enworde		Practice Manager)
Prof J Wright, Prof B Adam, N		7.00pm onwards		
Cason, A Kubeil.	Kate Honner – Benalla	Dinner with Interns, Supervisors		Kate Honner – Benalla
	(please report to Janine Rofe,	and M2M Staff.		(please report to Janine Rofe,
	Practice Manager)			Practice Manager)